

## Application for removal or variation of a condition following grant of planning permission

### Validation Check List

It is very important for the National Park Authority to have sufficient information to be able to assess fully the impact of your proposal. Please complete the following sections and supply the information as far as they are relevant to the development proposed. If you wish to discuss the requirements please contact the Planning and Community Section of the National Park Authority. It is possible to combine information on plans.

If any of the boxes are not ticked and the information not submitted please explain the reasons. This explanation will be taken into account in deciding whether to request further information before your application can be registered.

Four copies of all the documents and plans are required unless the application and plans are submitted on line via the planning portal ([www.planningportal.gov.uk](http://www.planningportal.gov.uk)). It is preferable if plans are submitted in A3 or A4 form as this assists with both viewing the details on screen and is easier to scan documents thus making your application more easily registered.

**Please return this form completed with your application.**

Please include the following:

#### NATIONAL REQUIREMENTS

- |   |                          |
|---|--------------------------|
| • <b>Application Form</b>   | <input type="checkbox"/> |
| • <b>All plans should be identified with a unique reference</b>   | <input type="checkbox"/> |
| • <b>Location Plan</b>  |                          |
| (a) Based on an up to date map at 1:1250 or 1:2500  | <input type="checkbox"/> |
| (b) The plan identifies sufficient roads and/or buildings on land adjoining the application site to ensure exact location of application site is clear  | <input type="checkbox"/> |
| (c) The application site should be edged clearly with a red line (including land required for access to a public highway, visibility splays, landscaping, car parking and areas of earth movement and disposal) | <input type="checkbox"/> |
| (d) A blue line should be drawn around any other land owned by the applicant close to or adjoining the application site   | <input type="checkbox"/> |



(c) Existing building(s) and proposed development should be shown	<input type="checkbox"/>
(d) New buildings shown in context of adjacent buildings	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <b>Existing and proposed site sections and finished floor and site levels</b></li> </ul>	
(a) Drawn at a scale of 1:50 or 1:100 and should show a cross section(s) through the proposed building(s)	<input type="checkbox"/>
(b) Where a proposal involves a change in ground levels, drawings should be submitted to show: <ul style="list-style-type: none"> <li>• both existing and finished levels</li> <li>• to include details of foundations and eaves</li> <li>• show how encroachment onto adjoining land is avoided</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
(c) Drawings should show levels related to a fixed datum point off site and show proposals in relation to adjoining buildings. This will be required for all applications involving new buildings	<input type="checkbox"/>
(d) In the case of sloping sites, it will be necessary to show how proposals relate to existing ground levels or where ground levels outside the extension would be modified	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <b>Roof plan</b> (only to be used for residential use applications)</li> </ul>	
(a) Roof plan to show shape of the roof and to be at scale of 1:50 or 1:100	<input type="checkbox"/>
(b) Details of roofing materials and their location to be specified on the roof plan	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <b>Ownership Certificates</b></li> </ul> <p>An ownership certificate A,B, C or D must be completed stating the ownership of the property</p>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <b>Agricultural Holding Certificate</b></li> </ul> <p>This certificate must be completed whether or not the site includes an agricultural holding. All agricultural tenants must be notified prior to the submission of the application</p>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <b>The correct fee</b></li> </ul> <p>Please refer to fees section within ENPA “Requirements for the Submission of Planning and Other Applications” Cheques payable to Exmoor National Park Authority</p>	<input type="checkbox"/> <input type="checkbox"/>
<b>LOCAL REQUIREMENTS:</b>	
<ul style="list-style-type: none"> <li>• <b>Flooding Information</b></li> </ul> <p>(a) A Flood Risk Assessment is included, or</p>	<input type="checkbox"/>

<p>(b) All the site is within Flood Zone 1, the red lined site is does not exceed 1 hectare <u>and</u> the plans demonstrate how surface water will be dealt with</p> <ul style="list-style-type: none"> <li>• <b>Lighting Assessment</b></li> <li>• <b>Photographs</b></li> <li>• <b>Planning Statement</b></li> </ul>	<input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>  <input type="checkbox"/>
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<p>Four copies of all the application details including plans and local requirements are submitted</p>	<input type="checkbox"/>
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Signed..... Date.....

On behalf of.....